



TASTE OF CHAMBLEE

Presented by:

City of Chamblee and Chamblee Business Association

FOOD VENDOR CONTRACT

Downtown Chamblee, GA

SATURDAY, AUGUST 29, 2009 ~ 11 AM – 9 PM

JRM Management, 770-423-1330 ~ todmiller@jrmmanagement.com
Matt Eyrich, Restaurant Coordinator 770-423-1330 ~ matteyrich@jrmmanagement.com
P.O. BOX 777, Kennesaw, Georgia 30156 ~ 770-293-0047 (fax)
Website- www.jrmmanagment.com

DEADLINE: August 7, 2009

We invite you to participate in a Taste of Chamblee. ***Please read the following policies, complete the information sheet and sign the agreement.*** By signing you agree to the following regulations:

- 1) A **\$250.00 NON-REFUNDABLE FEE** is required to reserve a space (check payable to JRM Management Services, Inc.). You do have the option of paying with a major credit card, call JRM Management at 770-423-1330 for authorization form. **AN ADDITIONAL 20% OF ALL VENDOR TICKET SALES WILL BE RETAINED TO MAKE UP BALANCE OF FEES.** This fee includes one **10' x 10' open-sided canopy tent and banner with restaurant name, (2) 6' tables and (2) chairs.** Bring own tablecloths, signage and decorations for tent. The event will begin at 11:00 a.m. and will continue until 9:00 p.m. Restaurant booths will be located on Peachtree Road in downtown Chamblee, GA.
- 2) **TASTE OF CHAMBLEE PRICING.** Your food samples can be sold via event tickets in \$1 increments from 1 DOLLAR - 4 DOLLARS and may **not** be given away.
- 3) *Taste of Chamblee* will be held **RAIN OR SHINE.**
- 4) Bring your own **RESTAURANT SIGNS AND MENU BOARDS** for tents (no electrical signs). We will provide a banner with restaurant name to go above tent.
- 5) There will be Six **CONTESTS** for the evening: 1) Best Entrée; or 2) Best Dessert; 3) Best Food Presentation; 4) Best Decorated Tent. 5) Best Appetizer 6) Best Ethnic Food. Food samples with name of restaurant should be at the Judges' Tent by 12:00PM. Note that food sample for the contests do not have to be what you are selling to the public. Bring own food, utensils, paper products, etc. It has been requested that all contest entries be presented on disposable dishware. If other than disposables are used, please be at the Judges Tent to pick up your dish after 2:45 pm. We are not responsible for dishes left at the Judges Tent. Winners will be contacted and asked to be at the Stage at 3:15 pm to receive award at approximately 3:30 pm.

6) **SET-UP BEGINS at 7:00 a.m. and we would like everyone to be READY BY 10:00 a.m.** This is one hour before the 11:00 a.m. start time because the public begins arriving at 11:00 a.m. When unloading vehicle, pull up close to booth to let another car pass. Quickly unload, move vehicle then return to set-up your booth (PLEASE DO NOT: unload, set up, then move vehicle). All vehicles will be removed by **10:00 a.m.**

7) **SPACE ASSIGNMENTS** will be completed approximately 2 weeks prior to the event. Space assignments are made on a first-come, first-served basis and type of food samples served. If you have a special request for your booth, please list it on this form. We cannot guarantee, but will try our best to accommodate your request.

8) **VENDOR PASS.** Prior to the event we will mail a **Vendor Pass** that must be on dashboard of your vehicle to get by the Police. Your booth number will be on your vendor pass and on your actual booth. Only one vendor pass per car/truck. Any staff that is meeting you at the booth to just work the event should not drive their vehicles in downtown Chamblee. Only vehicles that are unloading will have a vendor pass and access onto Peachtree Road. If you need additional passes, please submit your request one month prior to the event and we will try to accommodate. Vendors without their pass will not be permitted access into the event.

9) **SOFT DRINKS.** Please do not bring soft drinks to be sold or given away.

10) **BOTTLE WATER – There will be a bottle water sponsor. You are allowed to sell water but it must only be the sponsors' water. The water sponsor will make deliveries to your booth.**

10) **END TIME of the event is 9:00 p.m.** Please have your booth broken down by 11:00 p.m. Do not begin breaking down prior to 9:00p.m.

11) **CLEAN-UP.** ALL trash, papers or boxes must be placed in a dumpster. Please reference an event map for location of dumpsters. Do not dump grease or hot coals in parking lots or streets.

12) **TABLE & CHAIRS.** Tables and chairs have been rented for your booth. They must be left when you leave. If they are missing or damaged, they will be billed to your business.

13) **ELECTRICITY.** To ensure that you will have **electricity on event day, we must know by Friday, August 7, 2009.** It is your responsibility to bring **100 ft. extension cords for EACH outlet requested as** the electrical outlets are not directly behind your tent. Electrician will be on premises from 10am to 9pm on day of event.

14) **DEADLINE:** The deadline to submit this application for a restaurant space is **Friday, August 7, 2009.** Please remit application to Matt Eyrich, Restaurant Coordinator.

15) **LIABILITY WAIVER AND RELEASE.** I, assume all responsibility for, and risks and hazards of, participation in the rental activity planned by my group. In considerations of the City of Chamblee, Chamblee Business Association, and JRM Management Services, Inc. providing permission to use the space requested, I, and all members of my rental group, do hereby release the City of Chamblee, Chamblee Business Association, and JRM Management Services, Inc., including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned in the City of Chamblee.

TASTE OF CHAMBLEE ~ AUGUST 29, 2009
2009 FOOD CONTRACT & INFORMATION

Restaurant Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ Zip: _____ Business Phone: _____ Cell Phone: _____

Note: Email is our primary means of communication. PLEASE PRINT CLEARLY.

***E-mail # 1: _____ ***E-mail # 2: _____

\$250.00 NON-REFUNDABLE FEE is required to reserve a space (check payable to JRM Management Services, Inc.). This fee includes one **10' x 10' open-sided canopy tent and banner with restaurant name, (2) 6' tables and (2) chairs**. You do have the option of paying with a major credit card; call JRM Management at 770-423-1330 for authorization form. **AN ADDITIONAL 20% OF ALL VENDOR TICKET SALES WILL BE RETAINED TO MAKE UP BALANCE OF FEES.**

How many booth spaces with tents do you want to reserve? _____

Contact Name and Number on Event Day: _____

(If you do not know this information yet, please list someone that can be easily reached)

What food do you plan on serving at the event? We will be including this on our website. (NOTE: Please do not bring soft drinks or bottled water to be sold or given away):

How will the food be handled? (Check all that apply)

- Pre-packaged
- Individually Wrapped
- Cooking on site
- Cooked in advance & warmed on site
- No cooking required
- Bulk Transported, portions served on site
- Other: _____

How many 120-V (15 AMP) electrical outlets will you require? _____

(To ensure that you will have electricity on event day, we must know by 8/7/09.)

Will you bring a generator? Yes No (It is requested that generators be muffled for sound.)

Will you have an open flame on site? Yes No

Do you carry Liability Insurance? Yes No

Does your insurance cover this type of event? Yes No

Will you be participating in this year's contests? Yes No If yes, please check which one(s):

1. Best Entrée _____ OR Best Dessert _____ (can enter only one)

2. Best Food Presentation _____ 3. Best Decorated Tent _____

4. Best Appetizer _____ 4. Best Ethnic Food _____

By signing this contract/information sheet, I have read, understand and agree to comply with the rules as attached to this contract and information sheet.

Signed: _____

Date: _____